

St. John Armenian Church of Greater Detroit
22001 Northwestern Highway
Southfield MI 48075
(248) 569-3405

Dear Vendor,

Enclosed is a contract for St. John Armenian Church Gift-a-Rama 2010. This show will be held in conjunction with our Annual Church Festival to be held on Friday, Saturday and Sunday, 24rd, 25th, and 26th of September, 2010 at 22001 Northwestern Hwy., Southfield, MI.

Our charge for space remains at \$50 for one 8 ft. table or equivalent space and \$25 for each additional 6 ft. table. In addition, 15% of your total income (less 6% sales tax) will be a donation to the St. John Armenian Church. Table linens, plastic skirting and triple copy receipt books will be provided to you. Set up is Friday afternoon, September 24th. On Saturday, September 25th, set up is after 10:00 am. On Sunday, September 26th, set up is after Church Services (approximately 12:30 pm).

The Church will provide cashiers for all vendors at a central location. The cashiers will handle all exchanges of money. Each vendor will receive a triple copy receipt book of which the vendor will keep one copy, the Church will keep a copy and the customer will get a copy. Vendors will receive payment in the mail within 14 days after the Festival.

Because this is a Church Festival, food is available for purchase. Our Bazaars and Festivals have always drawn large crowds and are extremely successful. The hours of the Festival Gift-a-Rama are Friday 6:00 pm - 11:00 pm, Saturday Noon - 11:00 pm, Sunday 12:30 pm - 5:00 pm.

Please fill out the enclosed contract and return it by mail to the address below, along with your check and the number of tables requested. Please make your check payable to St. John Armenian Church. Checks should be received no later than **August 15, 2010**. Space is limited and will be given on a first come first serve basis, based on when your check is received. In addition St. John has the right to refuse any potential vendor based on identical vendor bookings, or not befitting to our event. All bookings are at the discretion of St. John Armenian Church. I look forward to seeing you at the Festival.

Sincerely,

Cathy Atesian

22001 Northwestern Highway

Southfield Mi 48075

248-569-3405 Church Office

