#### Սուրբ Ցով Հաննէս Հայաստանեայց Եկեղեցի Հայոց Ժառանդական եւ Մչակութային Ճեմարան

#### St. John Armenian Church Armenian Heritage and Culture Lyceum



## Mission Statement/Philosophy

AHCL is a non profit Armenian School designed for the children of our parish and the community at large. The goal of the school is to educate our children in their Armenian culture and help them embrace their heritage through song, dance, art, history and food.

# Admission Policy

AHCL admits all Armenian Children between the ages of 6 - 14. Armenian language instructors will appropriately place students according to their language level.

## School Days and Hours

Classes will meet twice a month on the 2<sup>nd</sup> and 4<sup>th</sup> Saturdays from 10:00 AM - 1:00 PM. The School season will start on the second Saturday of September and run through second Saturday of December. After a brief winter recess the school will continue from January through May.

#### Classes and Curriculum

Armenian Language/History	10:00 - 10:45 AM
Armenian History	10:45 - 11:00 AM
Armenian Music	11:00 - 11:30 AM
Arm. Art Projects/Cooking	11:30 - 12: 15 PM
Armenian Dance	12:15 - 1:00 PM

Classes will be dismissed after 1:00 PM.

### Location

St. John Armenian Church facilities and classrooms.

## Registration

Tuition for the complete school year, September - May, will be \$250 per child and \$150 for each additional child in the same family. Additional fees may be required during the school year.

## Drop-off and Pick up

It is important to a child to be consistent in attendance and to arrive on time and to be punctual. Late arrivals make a child feel left out and confused. All children must be escorted into the building by an adult. When there is a change in your child's carpool or the person picking them up, please notify the administration. The names of authorized substitute drivers, grandparents, friends, relative, etc., should be submitted to the administration at the beginning of the school year.

#### Health

In order to maintain a healthy student body and staff, please keep your child at home if he/she is ill.

### Clothing and Footwear

Children must wear appropriate clothing and safe footwear. Plastic shoes, flip flops, crocks, flimsy sandals are inappropriate.

Because children will be using and experimenting with art supplies, and will be in the kitchen, please dress your child accordingly to relieve the worry of soiling and staining good and/or expensive clothing.

#### Inclement Weather

If it is necessary to cancel the classes due to inclement weather; we will notify you before 9:00 AM. When weather conditions are questionable please be available for a telephone call.

# Discipline

Our staff will use positive methods of discipline, which will encourage self-control, self direction, self-esteem and co-operation. Dialogue is always the first step in a discipline situation. Time-out will be the next step if the talking does not solve the problem. The parents will be contacted if disruptive behavior continues. A student's disruptive behavior will not be allowed to interrupt the learning of other students. Disciplinary actions may include long-term suspension or expulsion.

## Cell phones-Electronic Devices

Cell phones must be turned off while on the campus, or they will be confiscated and returned to the parents. All other electronic devices are prohibited.

# School Directory

A school directory will be made available to the students. If you do not wish to have your number distributed, please inform the administration.

## Emergency Procedures

In case of an emergency, we will first attempt to notify the parents. If we are unable to reach the parents, the emergency contact person listed in the registration form will be notified. If it is impossible to reach the parents, or the emergency contact person, we reserve the right to act in the best interest of the child.